

## 2011/2012 – Generic Skills Schedule for Postgraduate Researchers

The following classes are scheduled to take place in **Room F01 Cork Road Campus** on **Wednesday evenings** from **5.30 to 7.30 pm** (with the exception of some computer based classes as highlighted below)

### Semester 1 - (Oct to Dec 2011)

#	Topic	Lecturer	Date	Cycle
1	Getting Started with your Research Study	Dr. Denis Harrington	5 <sup>th</sup> Oct '11	A
2	The Role of the Researcher (Round Table session)	Chaired by Dr. Richard Hayes and Ms. Siobhan Harkin	12 <sup>th</sup> Oct '11 cancelled	A
3	Overview of Research Methods	Dr. John Wall	19 <sup>th</sup> Oct '11	A
4	Referencing for Research	Library Learning Centre	26 <sup>th</sup> Oct '11	A
Mid-Term Break				
5	How to do the Literature Review Business/Education/Humanities	Mr. Tom Egan	9 <sup>th</sup> Nov '11	A
6	Research Ethics - Getting Ethical Approval for your Research	Dr. Michael Harrison	16 <sup>th</sup> Nov '11	A
7	Framing the Research Question/Proposal	Mr. Tom Egan	23 <sup>rd</sup> Nov '11	A
8	How to do the Literature Review Science/Engineering	Dr. John Wall	30 <sup>th</sup> Nov '11	A
9	Introduction to EndNote*	Mr. Terry O'Brien Library Learning Centre	7 <sup>th</sup> Dec '11	A

### Semester 2 - (Jan – May 2012)

#	Topic	Lecturer	Date	Cycle
1	Project Management	Dr. Pio Fenton	11 <sup>th</sup> Jan '12	A
2	Advanced EndNote*	Mr. Alan Carbery Library Learning Support	18 <sup>th</sup> Jan '12	A
3	Academic Writing: Clarity and Punctuation	Dr. Mary Holden	25 <sup>th</sup> Jan '12	A
4	Writing Successful Funding Applications	Mr. Miguel Ponce de Leon	1 <sup>st</sup> Feb '12	B
5	Collecting & Managing Data/Information	Dr. John Nolan	8 <sup>th</sup> Feb '12	B
6	Getting Started with SPSS	Dr. John Nolan	15 <sup>th</sup> Feb '12	A
7	Academic Writing: Writing for Publications	Dr. Brendan Jennings	22 <sup>nd</sup> Feb '12	B
8	Issues around the Commercialisation of and Exploitation of Research	Dr. James O'Sullivan	29 <sup>th</sup> Feb '12	B
9	Presentation/Discussion of Results – Science/Engineering	Dr. Cormac O'Raiheartaigh	7 <sup>th</sup> Mar '12	B
10	Presentation/Discussion of Results – Business/Education/Humanities	Dr. Sean Byrne	14 <sup>th</sup> Mar '12	B
11	The Avoidance of Plagiarism	Dr. Sean Moran	21 <sup>st</sup> Mar '12	A
12	Overview of Statistical Principles & Interpretation of Research Data	Mr. Frank Leonard	28 <sup>th</sup> Mar '12	A
Easter Break				
13	Writing-up Your Dissertation – Business/Education/Humanities	Dr. Mary Holden	18 <sup>th</sup> Apr '12	B
14	Writing-up Your Dissertation – Science/Engineering	Dr. Cormac O'Raiheartaigh	25 <sup>th</sup> Apr '12	B
15	The Dissertation – The Examiner's View	Dr. Brendan Jennings	2 <sup>nd</sup> May '12	B
16	The Viva & Defence of the PhD Thesis	Dr. Catherine O'Reilly	9 <sup>th</sup> May '12	B
17	Teaching/Mentoring for Postgraduates – Giving lectures and seminars for undergraduates, assessing, mentoring	Dr. Felicity Kelliher	16 <sup>th</sup> May '12	B

**Note: Cycle A** Topics relevant to early stage researchers (Yr 1) and **Cycle B** Topics relevant to later stages of Research

\* Lecture to be held in the **Learning Support Centre (Luke Wadding Library, Cork Road Campus)**

## 2011/2012 Lunch-time Generic Skills Schedule for Postgraduate Researchers

**Note:** The following classes are scheduled to take place in **Room E04 Cork Road Campus** at **lunchtime Thursday** from **1.15 to 2.15 pm** (with the exception of some computer based classes as highlighted below).

### Semester 1 – (Oct to Dec 2011)

#	Topic	Lecturer	Date
<b>Practical Skills</b>			
1	Introduction to Library Databases*	Ms. Nora Hegarty Library Learning Centre	13 <sup>th</sup> Oct '11
2	Library Resources for your Literature Review	Ms. Nora Hegarty <b>Room E04</b>	20 <sup>th</sup> Oct '11
<b>Administration</b>			
3	The Academic Postgraduate Registration Process and Completing your PG1 Form	Dr. Richard Hayes	27 <sup>th</sup> Oct '11
4	Identifying Grants & Funding Sources	Ms. Susie Cullinane	10 <sup>th</sup> Nov '11
5	Undertaking a Skills Audit. Monitoring your Progress	Dr. Richard Hayes	17 <sup>th</sup> Nov '11
6	Preparing for Transfer from Masters to PhD	Dr. Richard Hayes	24 <sup>th</sup> Nov '11
7	Solving Practical Problems, Grievances and Discipline	Dr. Richard Hayes	1 <sup>st</sup> Dec '11
8	Email Usage Policy, Data Protection and FOI	Mr. Aidan McGrath Mr. Neil O'Sullivan	8 <sup>th</sup> Dec '11

### Semester 2 – (Jan – May 2012)

#	Topic	Lecturer	Date
<b>Self Management &amp; Career Management</b>			
9	Time Management – Planning & Prioritising, Maintaining Motivation	Ms. Mary Lawless	12 <sup>th</sup> Jan '12
10	Stress Management	Ms. Mary Lawless	19 <sup>th</sup> Jan '12
11	Preparing a good CV and Preparing for Job Interviews	Ms. Angela Collins	26 <sup>th</sup> Jan '12
<b>Practical Skills</b>			
12	NVivo**	Dr. Sean Byrne IT Lab	2 <sup>nd</sup> Feb '12
13	Poster Presentations	Dr. Felicity Kelliher	9 <sup>th</sup> Feb '12
14	Advanced Databases*	Ms. Nora Hegarty Library Learning Centre	16 <sup>th</sup> Feb '12
15	Introduction to EndNote*	Mr. Alan Carbery Library Learning Centre	23 <sup>rd</sup> Feb '12
16	Advanced EndNote*	Mr. Terry O'Brien Library Learning Centre	1 <sup>st</sup> Mar '12
17	NVivo**	Dr. Sean Byrne IT Lab	8 <sup>th</sup> Mar '12
18	Identifying Grants & Funding Sources	Ms. Eimear Fitzpatrick	15 <sup>th</sup> Mar '12
<b>Self Management &amp; Career Management</b>			
19	Career Management for Level 9 & 10 Graduates	Ms. Angela Collins	22 <sup>nd</sup> Mar '12
20	Presentation Skills	Ms. Angela Collins	29 <sup>th</sup> Mar '12

\* To be held in the **Learning Support Centre (Luke Wadding Library, Cork Road Campus)**

\*\* To be held in a **IT Lab (Walton ICT Building, Cork Road Campus)**