WIT International Office

International Student Information for Prospective International Students

Postal Address: Waterford Institute of Technology
Cork Road
Waterford
Ireland
X91 K0EK

President of Institute: Prof. Willie Donnelly

Internet Address: http://www.wit.ie/international/

Application Procedure for Prospective International Students

If you are applying for one of the English language courses or an undergraduate programme at WIT, an online application must be submitted at:
http://www.wit.ie/international/admissions/how_to_apply

Following submission of the online application form, students will receive an application confirmation email with their application reference number.

Students are then required to submit the following documents in support of their application to the International Office:

(1) Scanned copies of transcripts of results to date and Graduation Certificate;
(2) Evidence of your competence in English language (usually IELTS or TOEFL);
(3) A copy of the picture page of your passport

These documents can be scanned and emailed to international@wit.ie.
The subject of the email should be your application reference number.

Please note that we cannot accept incomplete applications and applications will not be processed until all supporting documentation is received.

The International Office will endeavour to communicate with you within 5 working days with regard to your application.

If you are applying for a postgraduate programme, then you should apply via the Postgraduate Application Centre at www.pac.ie. Please email Fiona Purcell (fpurcell@wit.ie) with your PAC reference number.

If you are interested in funded postgraduate research, please check out https://www.wit.ie/future_students/postgraduate_studies/funded_opportunities for current opportunities and information.
Course Registration and Academic Information

Language proficiency: Students are required to have sufficient command of English to be able to follow lectures and their chosen programme of study without difficulty. English language competency requirements for WIT programmes of study are as follows:

<table>
<thead>
<tr>
<th></th>
<th>IELTS</th>
<th>TOEFL (IBT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate in English for Academic Study</td>
<td>4.5</td>
<td>50</td>
</tr>
<tr>
<td>Certificate in Academic English Undergraduate</td>
<td>5.0</td>
<td>60</td>
</tr>
<tr>
<td>Higher Diploma (Computing)</td>
<td>5.5/6.0</td>
<td>70/80</td>
</tr>
<tr>
<td>Postgraduate</td>
<td>6.0/6.5</td>
<td>80/91</td>
</tr>
<tr>
<td>PhD</td>
<td>6.0/6.5</td>
<td>80/91</td>
</tr>
</tbody>
</table>

Please check [https://www.wit.ie/about_wit/documents_and_policies/english_language_requirements](https://www.wit.ie/about_wit/documents_and_policies/english_language_requirements) for more detailed information.

Language of Instruction: Irish (Gaeilge) is the national language of Ireland. However, this is spoken as a first language only by a small minority of the Irish population, and is not required in order to study in Ireland.

All lectures/classes/exams/assignments are conducted through the medium of English with the exception of foreign language classes such as French, German, Spanish and Italian.

Transcripts: A full transcript of exam results will be sent in the month of June which will detail the exam results from both semesters. This transcript will be sent to the students’ mailing address on our system. Please note that only one transcript is sent per academic year. If a student wishes to order further transcripts, they can do so online at [http://www.wit.ie/current_students/student_affairs/transcript_of_results](http://www.wit.ie/current_students/student_affairs/transcript_of_results) and the cost is €15.

Change of Address: If a student changes their address during term time, it is important to contact the International Office so we can update our systems.
Getting to Waterford Institute of Technology

In all probability you will be flying into Dublin airport. From Dublin, there are a number of possibilities for getting to Waterford. Please see below the different Dublin / Waterford transport options.

**Bus**

Bus services are provided by Bus Éireann [www.buseireann.ie](http://www.buseireann.ie) to all major Irish centres and by JJ Kavanagh & Sons [www.jikavanagh.ie](http://www.jikavanagh.ie) to and from locations such as Dublin and Carlow. The JJ Kavanagh bus timetable can be viewed at: [http://jikavanagh.ie/time-tables](http://jikavanagh.ie/time-tables). The Bus Éireann station is located on the quays in Waterford city centre opposite Dooleys Hotel. JJ Kavanagh & Sons stop at WIT, Parnell Street and by Dooleys Hotel.

**Dublin Coach** ([http://www.dublincoach.ie/](http://www.dublincoach.ie/)) is another bus company which runs between Dublin City Centre and Waterford, although it does not go as far as Dublin Airport. Dublin Coach also stops at WIT and near “Flowers by Lucy” on the Quay. You can find their timetable at [http://www.dublincoach.ie/timetables-fares/M9-waterford-kilkenny-dublin-bus.php](http://www.dublincoach.ie/timetables-fares/M9-waterford-kilkenny-dublin-bus.php)

The Waterford/Dublin route is well-covered by each provider.

**Rail**

Trains also operate from Dublin City Centre to Waterford (buses are available at Dublin Airport which link to the train station). For train timetables please see [http://www.irishrail.ie/](http://www.irishrail.ie/)

The main train station at Waterford City is called Plunkett station. It is located across Edmund Rice Bridge on the North side of the River Suir.

There are 9 daily connections to Dublin on weekdays and 4 on Sundays; and there are 4 daily connections to Limerick Junction and Limerick.

There are no direct passenger services between Waterford and Cork since the Waterford to Mallow line closed to passengers in 1967. A change at Limerick Junction allows passengers to join the Dublin-Cork line.

**Accommodation**

The International application form does not include an application for accommodation. Students are required to organise their own accommodation while studying here at WIT. The following are weblinks for accommodation in Waterford:

[http://www.witcampusservices.ie/accommodation](http://www.witcampusservices.ie/accommodation)


[http://www.collegecribs.ie/](http://www.collegecribs.ie/)

[http://www.myhome.ie/lettings/search/colleges](http://www.myhome.ie/lettings/search/colleges)

**Online Registration**

Students who have accepted their place at WIT and paid their tuition fees are required to register online for their programme of study at WIT. This online facility will open in August of each year. Students are also asked to upload a digital photo of themselves which will be used for their student ID card (WITCard).

**Registration Programme**

**Induction /Registration**

WIT International Office organises an Induction / Registration programme to help international students settle into student life here in Waterford. This programme usually takes place in early September each year, (exact date will be confirmed on our website).

The programme generally covers the following aspects:

- Student Support Talks – opportunity to meet support staff on campus
- Campus Tour – guided campus tour
- Library Tour – guided library tour
- Completion of Registration as a WIT student
- Obtaining WIT student card
- International student Welcome party – this is an opportunity to meet students from different nationalities who will also be studying at WIT.

Students complete the final part of their registration process to ensure they are formally recorded as a student of Waterford Institute of Technology.

**Estimated Living costs**

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost Information</th>
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</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>Approx €70/80 per week (student accommodation)</td>
</tr>
<tr>
<td>Food/meals</td>
<td>Approx €600 per month for eating out – no home cooking; Approx €380 per month for making own meals at residence</td>
</tr>
<tr>
<td>Local Transport Bus</td>
<td>Approx €2 from WIT to Waterford city centre, but students can apply for a Leap Card which entitles them to a 24% discount</td>
</tr>
<tr>
<td>Social Life</td>
<td>Average evening meal €25.00; Average student cinema ticket €7.00 (€5 on Wednesdays); Average glass of wine €5.00; Average pint of Beer €5.00; Nonalcoholic drink €2.00;</td>
</tr>
</tbody>
</table>

*Prices are approximate

**Registering with GNIB:**

Within 30 to 90 days of your arrival in Waterford, you will need to register with the Garda National Immigration Bureau (GNIB). This can be done at the local police station in Waterford and the cost is €300 per year, payable by Debit / Credit card. You will need to bring with you a letter from the International Office to confirm you are a registered student of the Institute, a receipt to show that your tuition fees have been paid in full, a bank statement, evidence of Health Insurance and your passport. If you are transferring from another college in Ireland, you will also have to show an attendance record from that college. The Immigration Officer will organise for you to be issued with a study permit which you must carry with you at all times. Please note that this permit will need to be renewed on an annual basis.
Working in Ireland

Students from outside the EEA (European Economic Area)-

Students attending a full time course and in possession of a GNIB card are entitled to take up casual employment provided that the course of study is included on the government’s Interim List of Eligible Programmes. Casual employment is defined as up to 20 hours part-time work per week, except for two standardised periods when it is permissible to work full-time (i.e. up to 40 hours per week). The periods are 15th December to 15th January and 1st May to 31st August only, corresponding to the traditional summer and winter college holidays. These dates are fixed for all non-EEA students, regardless of the actual college teaching calendar for their course. Colleges are no longer able to issue holiday letters documenting a student as available to work full-time outside of these dates.

PPS Number

A PPS Number is your Personal Public Service Number. It’s a unique reference number that all employees in Ireland are required to have. Applications for a PPS number should be made through the local social welfare office in Waterford. You will need to ring to book an appointment. The phone number is (051)356000 and the postal address is: Intreo Centre, Government Buildings, Cork Road, Waterford.

Health Insurance

All International students are responsible for obtaining individual health insurance which is mandatory, to cover them during their study period here at WIT.

Health Insurance is available in Ireland from the following Insurance companies:

O’Driscoll O’Neel: [http://www.odcn.ie/wit](http://www.odcn.ie/wit)


Voluntary Health Insurance Healthcare (VHI): [http://www.vhi.ie](http://www.vhi.ie)

Laya Healthcare: [http://www.layashealthcare.ie](http://www.layashealthcare.ie)

Aviva Europe: [http://www.aviva.ie/online/health](http://www.aviva.ie/online/health)
Useful Websites


http://www.discoverireland.ie/places-to-go/waterford

http://www.vocalproject.eu/

http://www.esn.org/

http://ec.europa.eu/education/study-in-europe/

http://www.justlanded.com/english/Ireland

http://www.educationireland.ie/

https://www.icosirl.ie/eng/student_information.html

http://translate.google.ie/
Contact Details

VP for International Relations To be appointed

International Affairs Manager Ms Sinead Day
Email: sday@wit.ie

Senior International Administrator Ms Fiona Purcell
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Outward Mobility and Study Abroad Coordinator Ms Paula Brazil
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